



## WESTOP

### CENTRAL CALIFORNIA CHAPTER MINUTES FRIDAY, DECEMBER 5th, 2008

The December 5<sup>th</sup>, 2008, Central California meeting was called to order by President Elect Ricardo Marmolejo at 11:37am.

#### Present:

Gillermina Martinez	CSU, Bakersfield
Ricardo Marmolejo	COS
Carrie Gonzalez-Lujan	CSU, Monterey Bay
Norma I. Cuevas	CSU, Fresno
Reynaldo Cuesta	CSU, Bakersfield
Bernardo Reynoso	CSU, Fresno
Jenny Robledo	CSU, Fresno
Martina Granados	CSU, Fresno
Sandra Fuentes	CSU, Fresno
Susana Lucero	CSU, Fresno
Jesus Clemente	CSU, Monterey Bay
Kristen Correia	COS
Dennis Adkins	FCC
Ginna Bearden	FCC
Santiago Uvina	MJC
Arnold Melgar	NHU
Candelario Franco	NHU
Jesus Angulo	NHU
Lilian Zelaya	NHU
Maricela Alvarez	NHU
Mike Osorio	NHU
Patricia Ahumada	NHU
Blanca Sanchez	SJSU
Jolisa Espinoza	SJSU

#### I. CALL TO ORDER/WELCOME/INTRODUCTIONS

Ricardo Marmolejo welcomed everyone and asked that everyone introduced themselves.

#### II. APPROVAL OF AGENDA

**MOTION TO APPROVE THE DECEMBER 5<sup>th</sup>, 2008 AGENDA BY JENNY ROBLEDO AND SECONDED BY KRISTEN CORREIA.**

**MOTION WAS APPROVED UNANIMOUSLY**

**III. APPROVAL OF MINUTES**

**MOTION TO APPROVE MINUTES OF THE OCTOBER 10<sup>TH</sup>, 2008, MEETING HELD AT ROHNERT PARK, CA, BY DENNIS ADKINS AND SECONDED BY MARTINA GRANADOS. MOTION WAS APPROVED UNANIMOUSLY.**

**IV. OFFICER REPORTS**

**A. TREASURER: Carrie Gonzalez-Lujan, CSU, Monterey Bay**

- i. Carrie: Still has an envelope with checks still needing to be deposited but current budget without the checks is \$14,401. Once checks are deposited Carrie will send a report with actual amount via email.

**B. PRESIDENT: Gillermina Martinez, CSU, Bakersfield**

- i. Last Board Meeting was October 31<sup>st</sup>, 2008
- ii. Major concerns with the HEOA is with Talent Search Programs.
  - I. Guille has more information regarding this; she will scan documents given to her and email them to everyone.
- iii. Those on the list for the site visits, she also has material to be handed out.
  - I. Visits are done at random and not scheduled.
  - II. They are asking many questions on expenditures, budget, and current database.
  - III. There are 18 items on the checklist.
  - IV. Tomasa will attend the Cen Cal's PDS of 2009 and facilitate a workshop specifically on site visits.
- iv. WESTOP Membership will go up to \$100 after December 31<sup>st</sup>.
- v. Next WESTOP Conference will take place in Arizona, the board will go out there in January to look at facilities.
  - I. Future WESTOP Conferences; Arizona, Long Beach, then Nevada or Cen Cal? Need further clarification with the WESTOP board on whether Nevada or CenCal Chapter will host.
- vi. Action Item from last meeting (10/10/08): CVENT
  - I. Gillermina brought it up to the board that CVENT has been difficult to use and the chapter is in need of technical assistance.
  - II. Board stated that there are knowledgeable people in the chapter, but Guille disagrees.
  - III. Joy had offered to do training, but then canceled.
  - IV. Guille asked Joy if she will come down to do a training or if the chapter is able to send information for her to post, but there has been no response.

- V. Guille sent an email to Tomasa to inform her of what is going on, but yet no response from her either.

**C. VICE PRESIDENT: Ricardo Marmolejo, College of the Sequoias**

- i. Ricardo: Announcement regarding WESTOP Membership
  - I. Passed out a handout with names of individuals whom are already paid members of WESTOP.
  - II. Ricardo: Reviewed membership fees. If registered before September 30<sup>th</sup> the fees were \$60 and after that but before December 31<sup>st</sup> dues are \$80.
- ii. Ricardo: Information on WESTOP Conference.
  - I. 31<sup>st</sup> Annual Conference, Phoenix AZ, March 1<sup>st</sup> – 4<sup>th</sup>, 2009.
  - II. Institutional Member/Member Fees:

Discounted Price	If Registered By	Refund Policy
\$375	Dec. 15, 2008 \$275	If cancelled by Sun., Feb. 1, 2009
\$425	Feb. 1, 2009 \$325	If cancelled by Sun., Feb. 1, 2009

On-site Registration Member = \$525  
Student Fee = \$150  
Pre-Conference Registration = \$100

Extra Meal Tickets

President's Reception = \$25  
TRiO Achievers Luncheon = \$37.50  
President's Banquet = \$88

**D. SECRETARY: Norma I. Cuevas, CSU, Fresno**

- i. Welcome to the last meeting of the year. Please take a moment to sign in.

**V. COMMITTEE REPORTS**

**A. LEGISLATION & EDUCATION: Kimberly Hughes, CSU, Fresno**

- i. Ricardo: Kimberly is absent but sent out a report.
- ii. Ricardo: Read Kimberly's report.
  - I. HEA has finally been reauthorized; we are now working with the Education Department to develop the specific program regulations to implement the new law.
  - II. Fiscal Year 2009 Appropriations: Continuing resolution keeps TRiO at level funding through March 6, 2009.
  - III. Fiscal Year 2010 Appropriations: The new President and the new Congress will begin work this spring on the FY 2010 Budget Appropriations process. We will be asking the new Administration

and the Congress to support a significant increase for TRiO. At present, we only serve 7% of eligible students.

**B. SUMMER JAM: Arnold, CSU, Monterey Bay**

- i. Arnold: Distributed copy of report.
  - I. Currently only person part of the committee, but will be looking for more members soon.
  - II. Scheduled date for Summer Jam is June 26-27<sup>th</sup>, 2009.
  - III. Is asking from the members an average of participants in past years.
    - a. Martina: This year in CSUMB there was over 300 participants but in average there has been 150 – 180 participants.

**C. PDS: Gillermina Martinez, CSU, Fresno**

- i. Gillermina: Wendy has submitted the final report for the 2008 PDS.

Revenue: \$5,000.00  
Ads: \$300.00  
Silent Auction: \$565.00  
Donated Items: \$700.00  
**Total: \$6,565.00**

Expenditures: \$7,315.29  
**Loss: \$1,259.57**

- ii. Gillermina: For the 2009 PDS still looking at locations because of weather, and because the distance, would not want for this to be a factor to get us out and participate.
- iii. Arnold: Is there a way to get all chapters together and that way expenditures can be shared?
  - I. Guille: have invited Nevada, but they are not in good standing, in regards to number of participants. Nevada mentioned they might want to join but still have not committed.
  - II. Rey: if we do that it will end up being a WESTOP conference.
  - III. Candelario: Has some ideas and would like to help Guille in the planning.

**D. SLC: Rey CSU, Bakersfield**

- i. Rey handed out committee report:
  - I. Has a committee set up, only one vacant position- Moderators and Evaluations.
  - II. Has made arrangements with the Four Points by Sheraton Hotel, programs can go online to look at the facilities.

- III. Has not had a large amount of programs or participants to registered or express interest in attending; tentatively 40-45 students
- ii. Guille: How many programs have replied not being able to attend?
  - I. Rey: 11 programs have replied saying they will not be able to attend.
- iii. Guille: From programs present, who is attending?
  - I. Ricardo: COS will attend with a total of 20 students with staff (new total of 60-65 students)
  - II. Candelario Franco: NHU will be present and bringing in 20 students plus staff (New total of 80-85)
    - a. Still trying to figure out their budget and hoping to bring more students.
- iv. Rey: That will give us a total of about 80-85 students. Still hoping to have CSUB ETS program to participate.
- v. Ricardo: Did you make a commitment with the Hotel?
- vi. Rey: Only committed to 15 rooms the deadline is January 16, 2009, after that day those rooms will be open to the public.
- vii. Rey: Passed out a budget and asked the chapter if he should still continue with the event?
  - I. Ricardo: Any programs present still looking to attending the event, everyone else not attending?
  - II. Rey: Event does not have to happen if the numbers are not there, it will be an experience for students and might bring in some money for the chapter.
  - III. Ben: Rey, is it worth your time to plan for only 80 students?
  - IV. Rey: Yes, I will make it happen if there is still an interest to attend.
- viii. Candelario: Is there any financial support that can come from the chapter to help with the busing or other expenditures for those programs that cannot go?
  - I. Rey: The registration fee can be lowered, or removed and the individual programs can figure out how to pay for student's food and busing.
- ix. Ricardo: Encourages other programs to attend, to go back to directors to find a way to fund for this trip. Please let Rey, Ricardo or Guille know if you are still interested on going.
- x. Rey: The date can be moved, so if the date is a conflict that can be arranged.
  - I. Guille: If changing the date you have to keep in mind other events coming up.
- xi. Ricardo: By when do you have to know exactly who will be coming?
  - I. Guille: Would need to know by next Friday, December 12<sup>th</sup>, 2008

**E. TRiO Day: Jolisa Espinoza, San Jose State**

- i. Jolisa: Passed out her report and a half sheet with questions for members.

- I. Has not had good respond from legislation contacts.
- II. Registration will include lunch and t-shirts.
- III. Jolisa needs help, has received help from NorCal, but is looking for CenCal support. Needs help in contacts in State Capitol, and needs speakers.
- IV. Stephen Dominguez has given her some leads.
- ii. Ricardo: is the event in conjunction with NorCal?
  - I. Jolisa: Yes it is done in conjunction with them.
- iii. Guille: Suggests to send a deadline to try and get commitments soon.

**F. SCHOLARSHIPS: Jesus Clemente, CSU, Monterey Bay**

- i. Jesus: Scholarship deadline was Dec. 1<sup>st</sup>. and currently have 34 apps, but more maybe stuck in the mailroom. Committee looking into meeting soon, so that we have recipients' announced by SLC. Scholarship amount is \$500, total of 8 scholarships that were handed out last year. Will meet with committee to look at the amount awarded this year.

**G. COMMUNICATIONS: Ben Reynoso, CSU, Fresno**

- i. Ben: Added a meter to check how many hits the CenCal Scholarship would have and as of this morning it had 94.
- ii. Can go on the website to download SLC forms, they are downloadable
- iii. Will do the same for Trio Day.
- iv. Put out pictures for PDS, only receive pictures from CSUF, and please send from other institutions.
- v. Ricardo: Hats off to Ben for putting together the APR meeting with Dave Ferguson at Fresno City College, there were a total of 30+ UB members in Cen Cal attend.
- vi. Ben: please check your email, he gets returned emails due to full mailboxes
- vii. Ben: After Scholarship Recipients have been selected he will need pictures of CenCal scholarship winners to post on the website.

**H. HISTORIAN: Dennis Adkins, Fresno City College**

- i. Dennis: No action items today. But wanting to collect more information.
  - I. Needs previous minutes, from the very beginning.
  - II. Needs to know why the geographical split.
  - III. Wishes to sit down with someone that was present during the split and the beginnings of the chapter learn more and come up with the history.
    - a. Sandra Fuentes: Suggests that Perry who was part of the creation of group would be a good go to person.
    - b. Rey: Reason for the split due to the geographical area and meetings only talked specifically to northern or southern concerns and issues. During the first talk of splitting

Central Cal members joined, without calling themselves separate, put on a first event and it was successful.

- c. Ginna: Very different what we look then as we do now, there are a lot more programs in the chapter now.
- d. Rey: The next big issue was how to divide the chapter. Attended few meetings to talk about divisions and boundaries.

**I. BYLAWS: Omar Correa, CSU, Bakersfield**

- i. Omar: No report. But has began to review the bylaws, now has a better idea of how the chapter should be ran and how we are running it. Wanted to download bylaws from WESTOP but they are not uploaded. Has noticed many inconsistencies, but still getting more educated so that he can give the chapter a more concise report.
- ii. Omar: Suggests that we stay informed of what events are happening and not wait until we come together. Also need to be supportive as a group, need to work as a group and come up with solutions as a team.
- iii. Martina: Agrees that we need to be more proactive vs. reactive. When chapter was first created there were less programs but were a lot stronger, now there are more programs but less strength. Suggests that before making drastic changes we should take one step at a time.
- iv. Rey: We have grown as a chapter and should now look at maybe modifying the bylaws. Would like to get some deadlines as to when we can begin reviewing.
- v. Ricardo: Bring ideas to Omar and help him and the chapter with the bylaws.

**J. FUNDRAISING: Susana Lucero, CSU, Fresno**

- i. Susana: Explained the purpose of the pins and the marble game (7 including the green marble left).
- ii. Running total is \$2,510 and the marble winner will receive half the amount and remaining half goes to scholarships

**MOTION TO APPROVE OFFICER REPORTS AND COMMITTEE REPORTS MOTIONED BY BEN SECONDED BY REY. MOTION WAS APPROVED UNANIMOUSLY.**

**VI. OLD BUSINESS:**

**A. COE Fair Share Funding**

- i. Guille: All members should have been contacted, but our chapter has not, Heath from COE will contact Jenny and Sandra.
- ii. Jenny: We need to know what our goal is and then come up with ideas. The goal is given to the chapter by COE.

- iii. Guille: said that they were in the process of changing the bylaws and changing the formulas, they are meeting today and most likely will hear from them next board meeting.
- iv. Rey: Suggest each time we meet we give a \$1 donation.
- v. Candelario: Since we have events where we raise for our chapter can some of that money go towards COE?
  - I. Guille: would have to vote on it as a chapter.
- vi. Jenny: By when do we have to be meet our fair share?
  - I. Ginna: Believes its yearly, so by June 30<sup>th</sup>.
- vii. Ben: Suggests we come up with a fundraiser to do for WESTOP in Arizona, and beat the other chapters.

#### **VII. NEW BUSINESS**

- A. Nominations for 2009-2010 term
  - i. Guille: her goal isto have all nominations by next meeting in Reedley in February 6<sup>th</sup>, 2009. By May 1<sup>st</sup>, which is the last meeting, we can help with transitions.

#### **VIII. ANNOUNCEMENTS**

- A. Norma: The Student Representatives of the Upward Bound and ELL Upward Bound Programs are conducting an opportunity drawing. Have tickets for sale, they are \$2 each.
- B. Ricardo: Share events with everyone else in WESTOP
- C. Guille: Thanks Blanca and Jolisa for hosting us. Next chapter meeting, Friday, February 6<sup>th</sup>, at Reedley College.

#### **IX. ADJOURNMENT**

**MOTION TO ADJOURN BY JOLISA. AND SECONDED BY REY AT 1:36pm. MOTION WAS APPROVED UNANIMOUSLY**